1500 SW Arrowhead Road Topeka, KS 66604-4027

Pat Apple, Chairman Shari Feist Albrecht, Commissioner Jay Scott Emler, Commissioner

February 2, 2017

Chris Varela, Owner/Operator d/b/a CVT 3618 Westport Ave Garden City, Kansas 67846

This is a notice of a penalty assessment for violation of Kansas Motor Carrier Safety Statutes, Rules, and Regulations discovered during a compliance review conducted on January 11, 2017, by Kansas Corporation Commission Special Investigator Penny Fryback. For a full description of the penalty and process please refer to the Order that is attached to this notice.

IF YOU ACCEPT THE PENALTY:

You have been assessed a \$4,200 penalty. You have thirty (30) days from service of this Penalty Order to pay the fine amount. <u>Check or money order must be made payable to the Kansas Corporation</u> <u>Commission.</u> Payment is to be mailed to the Transportation Division of the Kansas Corporation <u>Commission at 1500 S.W. Arrowhead Road, Topeka, Kansas 66604, and must include a reference to the</u> <u>docket number of this proceeding.</u> <u>Credit card payment may be made by faxing your credit card</u> <u>information to the Transportation Office at 785-271-3124, using the KCC's credit card payment form</u> <u>found at http://kcc.ks.gov/trans/creditcard.pdf.</u>

You must attend a Commission-sponsored safety seminar within the next ninety (90) days and provide Staff with written proof of attendance. A schedule of dates and locations for the safety seminar can be found at the Commission's website <u>http://www.kcc.state.ks.us/trans/safety_meetings.htm</u>.

You must submit to one follow-up safety compliance review within the next 18 months. Staff will contact you at a later date to determine an appropriate time for this review.

IF YOU CONTEST THE PENALTY: You have the right to request a hearing. <u>A request for hearing</u> must be made in writing, setting forth the specific grounds upon which relief is sought. Respondent must submit an original and seven (7) copies of the request to the Commission's Secretary at 1500 S.W. Arrowhead Road, Topeka, Kansas 66604 within fifteen (15) days from the date stamped on the last page of the Penalty Order. K.A.R. 82-1-215; K.S.A. 2016 Supp. 77-542.

IF YOU FAIL TO ACT:

Failure to pay the fine amount within thirty (30) days of service of the Penalty Order, or in the alternative, provide a written request for a hearing within fifteen (15) days from service of the Penalty Order will result in the attached Order becoming a Final Order and may result in the additional sanction of suspension and/or revocation of your motor carrier operating authority.

Respectfully isan A. Lati

Litigation Counsel (785) 271-3118



NOTICE OF PENALTY ASSESSMENT

17-TRAM-335-PEN

Phone: 785-271-3100 Fax: 785-271-3354 http://kcc.ks.gov/

Sam Brownback, Governor



THE STATE CORPORATION COMMISSION **OF THE STATE OF KANSAS**

Before Commissioners:	Pat Apple, Chairman
	Shari Feist Albrecht
	Jay Scott Emler

In the Matter of the Investigation of Chris) Varela, d/b/a CVT, of Garden City, Kansas,) Regarding the Violation of the Motor Carrier) Safety Statutes, Rules and Regulations and the) Docket No. 17-TRAM-335-PEN Commission's Authority to Impose Penalties,) Sanctions and/or the Revocation of Motor) Carrier Authority.

PENALTY ORDER

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The above-captioned matter comes before the State Corporation Commission of the State of Kansas (Commission). The Commission, having been briefed on the issue by the Director of the Commission's Transportation Division, finds and concludes as follows:

I. JURISDICTION

1. Pursuant to K.S.A. 2016 Supp. 66-1,108b, 66-1,111, 66-1,112, 66-1,114, 66-1,114b and 66-1,115, the Commission is given full power, authority and jurisdiction to supervise and control motor carriers, as defined in K.S.A. 2016 Supp. 66-1,108, doing business or procuring business in Kansas, and is empowered to do all things necessary and convenient for the exercise of such power, authority and jurisdiction.

Pursuant to K.S.A. 2016 Supp. 66-1,129a, 66-1,130 and 66-1,142b, the 2. Commission may suspend operations, revoke or amend certificates, and initiate sanctions or fines against every motor carrier and every person who violates any provision of Kansas law in regard to the regulation of such motor carriers and persons, or who fails to obey any order, decision or regulation of the Commission.

3. The Commission has the authority, pursuant to K.A.R. 82-1-237, to investigate an entity under the Commission's jurisdiction and order a hearing on the Commission's own motion when the Commission believes the entity is in violation of the law or any order of the Commission.

II. BACKGROUND

4. Chris Varela, d/b/a CVT (CVT) operates under USDOT number 2313142.

5. CVT operates in interstate and intrastate commerce, owing one truck tractor and one trailer requiring a CDL.

6. CVT is a common motor carrier which primarily hauls manure, gravel, and sand.

III. STATEMENT OF FACTS

7. Pursuant to the jurisdiction and authority cited above, on January 11, 2017, Commission Staff (Staff) Special Investigator Penny Fryback conducted a compliance review of the operations of CVT. A copy of the safety compliance review is included in this Penalty Order as Attachment "A" and is hereby incorporated by reference. As a result of this investigation, Ms. Fryback identified eight (8) violations of the Motor Carrier Safety Regulations.

a. On November 5, 2016, CVT required or permitted its driver, Chris Varela, to operate a CDL-required commercial motor vehicle, a 1996 Peterbilt, VIN ending in 388307, GVWR 50,000 lbs., in intrastate commerce from Garden City to Liberal, Kansas. This trip is evidenced by Driver's Time Record, a copy of which is attached hereto as Attachment "B" and is hereby incorporated by reference. At the time of this transportation, CVT had not obtained the required minimum levels of financial responsibility by failing to provide evidence of financial security such as a policy of

motor vehicle liability insurance, an identification card or certificate of insurance issued to the policyholder by the insurer which provides the name of the insurer, the policy number, make and year of the vehicle and the effective and expiration dates of the policy, or a certificate of self-insurance signed by the commissioner of insurance. CVT's failure to produce from its principal place of business the required proof of financial responsibility is a violation of 49 C.F.R. 387.7(d), as adopted by K.A.R. 82-4-3, as implemented by K.S.A. 2016 Supp. 66-1,129. Staff recommends a fine of \$500.

b. On May 13, 2016, CVT required or permitted its driver, Gerardo Irigoyen, to operate a CDL-required commercial motor vehicle, a 1995 Peterbilt, VIN ending in 382005, GVWR 50,000 lbs., in intrastate commerce from Garden City, Kansas to Bellefont, Kansas. This trip is evidenced by Driver/Vehicle Inspection Report No. KSHP03791389, dated May 13, 2016, a copy of which is attached hereto as Attachment "C" and is hereby incorporated by reference. At the time of this transportation, CVT had allowed driver Gerardo Irigoyen to drive a commercial motor vehicle without first obtaining a negative pre-employment test result. The carrier's failure to require its driver to submit to a pre-employment alcohol and/or controlled substances test and to obtain a negative test result prior to requiring or permitting him to operate a commercial motor vehicle is a violation of 49 C.F.R. 382.301(a) as adopted by K.A.R. 82-4-3c and as

authorized by K.S.A. 2016 Supp. 66-1,129. Staff recommends a fine of \$650.

- c. During the transportation described in paragraph b., above, CVT had not obtained a driver qualification file for driver Gerardo Irigoyen, nor had it obtained a copy of the driver's medical examiners certificate, MVR, application, copy of CDL license, and had not completed a previous employer inquiry. CVT's failure to maintain a driver qualification file is a violation of 49 C.F.R. 391.51(a), as adopted by K.A.R. 82-4-3g, and as authorized by K.S.A. 2016 Supp. 66-1,129. Staff recommends a fine of \$750.
- d. On August 9, 2016, CVT required or permitted its driver, Jose A. Banuelos, to operate a CDL-required commercial motor vehicle, a 1995 Kenworth, VIN ending in 66337, GVWR 50,000 lbs., in intrastate commerce from Garden City, Kansas to Minneola, Kansas. This trip is evidenced by Driver/Vehicle Examination Report No. KSHP92060525, dated August 9, 2016, a copy of which is attached hereto as Attachment "D" and is hereby incorporated by reference. At the time of this transportation, CVT failed to require its driver to complete a record of duty status. The special investigator found seven (7) violations of this type. CVT's failure to require its driver to keep records of duty status for each 24-hour period using the method described in 49 C.F.R. 395.8(a) and to submit the original record to the motor carrier within 13 days of creation is in violation of 49 C.F.R. 395.8(a) as adopted by K.A.R. 82-4-3a

and authorized by K.S.A. 2016 Supp. 66-1,129. Staff recommends a fine in the amount of \$250.

- e. On June 22, 2016, CVT required or permitted its driver, Jaime Varela, to operate a CDL-required commercial motor vehicle, a 1998 Peterbilt, VIN ending in 70013, GVWR 48,000 lbs., pulling a 1981 Fruehauf trailer, VIN ending in 027701, GVWR 99,999 lbs., in intrastate commerce from Garden City, Kansas to Belfont, Kansas. This trip is evidenced by Driver/Vehicle Examination Report No. KSHP04420077, dated June 22, 2016, a copy of which is attached hereto as Attachment "E" and is hereby incorporated by reference. At the time of this transportation, CVT failed to maintain a minimum record of inspections and maintenance on the above-referenced commercial motor vehicles. CVT's failure to maintain the required vehicle inspection records and vehicle maintenance records for 30 days is in violation of 49 C.F.R. 396.3(b), as adopted by K.A.R. 82-4-3j and as authorized by K.S.A. 2016 Supp. 66-1,129. Staff recommends a fine of \$750.
- f. On November 4, 2016, CVT required or permitted its driver, Chris Varela, to operate a CDL-required commercial motor vehicle, a 1996 Peterbilt, VIN ending in 388307, GVWR 50,000 lbs., in intrastate commerce from Garden City, Kansas to Liberal, Kansas. This trip is evidenced by Driver's Time Record, a copy of which is attached hereto as Attachment "F" and is hereby incorporated by reference. At the time of this transportation, CVT failed to require its driver to complete a Driver

Vehicle Inspection Report (DVIR) on the commercial motor vehicles operated. The special investigator found 11 violations of this type. CVT's failure to require each of its drivers to prepare a DVIR in writing, at the completion of each day's work, on each vehicle operated and to submit copies of the reports to the motor carrier for action and record retention is a violation of 49 C.F.R. 396.11(a)(1), as adopted by K.A.R. 82-4-3j, and as authorized by K.S.A. 2016 Supp. 66-1,129. Staff recommends a fine of \$300.

g. On June 9, 2016, CVT required or permitted its driver, Jaime Varela, to operate a CDL-required commercial motor vehicle, a 1998 Peterbilt, VIN ending in 470013, GVWR 48,000 lbs., pulling a 1982 Fruehauf trailer, VIN ending in 027701, in intrastate commerce from Minneola, Kansas to Garden City, Kansas. This trip is evidenced by Driver/Vehicle Examination Report No. KSHP03700086, dated June 9, 2016, a copy of which is attached hereto as Attachment "G" and is hereby incorporated by reference. At the time of this transportation, CVT had not obtained and documented a successful periodic (annual) inspection on the commercial motor vehicles during the preceding 12-month period. CVT's failure to conduct periodic (annual) inspections on commercial motor vehicles is a violation of 49 C.F.R. 396.17(c), as adopted by K.A.R. 82-4-3j, and as authorized by K.S.A. 2016 Supp. 66-1,129. Staff recommends a fine of \$750.

h. During the transportation described in paragraph a., above, CVT had not obtained the inspector qualifications documenting how the inspector was qualified to complete an annual inspection on a commercial motor vehicle. CVT's failure to retain evidence of the inspector's qualifications to inspect the commercial motor vehicles is a violation of 49 C.F.R. 396.19(b), as adopted by K.A.R. 82-4-3, and as authorized by K.S.A. 2016 Supp. 66-1,129. Staff recommends a fine in the amount of \$250.

IV. STAFF'S RECOMMENDATIONS

8. Based upon the available facts, Staff recommends the Commission find CVT committed eight (8) violations of Kansas law that governs motor carriers, including various provisions of the Federal Motor Carrier Safety Regulations (FMCSRs), as adopted by the Kansas Administrative Regulations, and is therefore subject to sanctions or fines imposed by the Commission.

9. Additionally, Staff recommends a civil penalty of \$4,200 for eight (8) violations of the Motor Carrier Safety Statutes, Rules and Regulations.

10. Staff further recommends that CVT be required to attend a Commissionsponsored safety seminar within the next ninety (90) days and provide Staff with written proof of attendance. A schedule of the dates and locations for the safety seminar can be found on the Commission's website at http://kcc.ks.gov/trans/safety_meetings.htm.

11. Finally, Staff recommends that CVT submit to one follow-up safety compliance review within the next eighteen (18) months. Staff will contact the motor carrier at a later date to determine an appropriate time for this review.

V. CONCLUSIONS OF LAW

12. The Commission finds it has jurisdiction over CVT because it is a motor carrier as defined in K.S.A. 2016 Supp. 66-1,108.

13. The Commission finds CVT committed eight (8) violations of Kansas law that governs motor carriers, including various provisions of the Federal Motor Carrier Safety Regulations (FMCSRs), as adopted by the Kansas Administrative Regulations, and is therefore subject to sanctions or fines imposed by the Commission.

THE COMMISSION THEREFORE ORDERS THAT:

A. Chris Varela, d/b/a CVT, of Garden City, Kansas is hereby assessed a \$4,200 civil penalty for eight (8) violations of Kansas law governing the regulation of motor carriers, the Kansas Administrative Regulations and provisions of the Federal Motor Carrier Safety Regulations, as adopted by the Kansas Administrative Regulations.

B. CVT is hereby ordered to attend a Commission-sponsored safety seminar within the next ninety (90) days and is to provide Staff with written proof of attendance. Further, CVT is ordered to submit to one follow-up safety compliance review within the next eighteen (18) months.

C. <u>Pursuant to K.S.A. 2016 Supp. 77-537 and K.S.A. 77-542, any party may</u> request a hearing on the above issues by submitting a written request, setting forth the <u>specific grounds upon which relief is sought, to the Commission's Secretary, at 1500 S.W.</u> <u>Arrowhead Road, Topeka, Kansas 66604 within fifteen (15) days from the date of service of</u> <u>this Order</u>. If service is by certified mail, service is complete upon the date delivered shown on the Domestic Return Receipt. Hearings will be scheduled only upon written request. <u>Failure to</u> <u>timely request a hearing will result in a waiver of CVT's right to a hearing, and this Penalty</u>

Order will become a Final Order assessing a \$4,200 civil penalty against CVT, and ordering CVT to attend a Commission-sponsored safety seminar within the next ninety (90) days and provide Staff with written proof of attendance, and to submit to a safety compliance review within eighteen (18) months from the date of service of this Order.

D. Attorneys for all parties shall enter their appearances in Commission proceedings by giving their names and addresses for the record. For civil penalties exceeding \$500, a corporation shall appear before the Commission by its attorney, unless waived by the Commission for good cause shown and a determination that such waiver is in the public interest. K.S.A. 77-515(c); K.A.R. 82-1-228(d)(2); K.A.R. 82-1-202(a). For civil penalties of \$500 or less, a corporation may appear by a duly authorized representative of the corporation. K.S.A. 2016 Supp. 66-1,142b(e) and amendments thereto.

E. If you do not request a hearing, the payment of the civil penalty is due in thirty (30) days from date of service of this Order. Checks and Money Orders shall be payable to the Kansas Corporation Commission. For credit card payments, include type of card (Visa, MasterCard, Discover, or American Express), account number and expiration date. Payments shall be mailed to the Transportation Division of the Kansas Corporation Commission, 1500 S.W. Arrowhead Road, Topeka, Kansas 66604. *The payment shall include a reference to the docket number of this proceeding*.

F. Failure to pay the \$4,200 civil penalty within thirty (30) days of the service of this Penalty Order, *see* K.S.A. 66-1,105, and/or failure to comply with the provisions of this Order, may result in suspension of CVT's motor carrier operating authority without further notice. Additionally, the Commission may impose further sanctions to include, but not limited to, the issuance and enforcement of out-of-service and/or cease and desist orders, and any other remedies available to the Commission by law, without further notice.

G. The Commission retains jurisdiction over the subject matter and the parties for the purpose of entering such further orders, as necessary.

BY THE COMMISSION IT IS SO ORDERED.

Apple, Chairman; Albrecht, Commissioner; Emler, Commissioner

Dated: _____ FEB 0 2 2017

Amy L. Green Secretary to the Commission

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Order Mailed Date FEB 0 3 2017

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ATTACHMENT "A"

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	RIS VARELA (DBA):CVT				
MC/MX #:		EIN)			
Review Type: Compliance Review					
Scope: Principal Office	Location of Review/Audit: Other	Territory:			
Operation Types Interstate Intra Carrier: N/A Non Shipper: N/A N/A Cargo Tank: N/A		for year ending: 12/31/2016			
Company Physical Address:					
Contact Name:					
Phone numbers: (1)	(2) Fax				
E-Mail Address:					
Company Mailing Address:					
3618 WESTPORT AVE GARDEN CITY, KS 67846-7916					
Carrier Classification					
Exempt for Hire					
Cargo Classification					
Other: Sand					
Equipment		······································			
Owned Truck Tractor 1	Term Leased Trip Leased 1 0 Trailer	Owned Term Leased Trip Leased			
Power units used in the U.S.:2	i o italier	1 1 0			
Percentage of time used in the U.S.:	00				
Does carrier transport placardable quantities of HM? No					
Is an HM Permit required?	N/A				
Driver Information					
inter intra	Average trip leased drivers/month: 0				
< 100 Miles: 2	Total Drivers: 2				
>= 100 Miles:	CDL Drivers: 2				

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Capri 6.8.10.2

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5	CVT (CHRIS VARELA dba)		Review Date			
	U.S. DOT #: 2313142					
		Part A				
	ESTIONS regarding this report or the Federa zardous Materials rules may be addressed to					
	This report will be us	sed to assess your safety compliance.				
	Interviewed Chris Varela	Title: Owner				
Name:						

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CVT (CHRIS VARELA dba) U.S. DOT #: 2313142								
	Part B	Violations			l			
1 FEDERAL	Primary: 382.301(a)	Discovered 3	Checked 3		Vehicles n Checked 3			
Example Driver Trip Date: 5/ Hire date: U	er before the motor carrier has received a nega 13/2016		blied substanc	e test result.				
2 STATE	Primary: 392.2 Secondary: K.S.A. 40-3104	Discovered	Checked 1	Drivers In Violatic	s/Vehicles on Checked 0			
Example Unit 1029 1979 Peterb Was given a	motor vehicle without having in effect the requi uilt Certificate of insurance that did not show any c em the Policy number 02776383-0 and was told	commercial liability limits. I	phone Progre	essive at 1-8	00-895-2886			
3 STATE	Primary: 391,51(a)	Discovered 2	Checked 2		s/Vehicles on Checked 2			
Example Driver Trip Date: 5/	aintain driver qualification file on each driver en	nployed.						
4 STATE	Primary: 395.8(a)	Discovered 7	Checked 37		s/Vehicles on Checked 2			
Example Driver Trip Date: 8/	quire driver to make a record of duty status.	, 2016 or the drivers prior 7	days					

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Drivers/Vehicles 5 In Violation Checked STATE Discovered Checked 2 2 4 4 Description Failing to keep minimum records of inspection and vehicle maintenance. Unit 64 & Unit 60 Carrier had no maintenance records for these two Units **Drivers**Nehicles Primary: 396.3(b)(1) 6 Discovered Checked In Violation Checked STATE 2 4 2 4 Description Failing to keep a maintenance record which identifies the vehicle, including make, serial number, year, and tire size. Example Unit 1029 Maintenance record was missing the tire size for Unit 1029 and for Unit 1052 carrier only had repair receipts Drivers/Vehicles 7 Primary: 396.11(a) Checked In Violation Checked Discovered STATE 2 11 11 1 Description Falling to regulre driver to prepare driver vehicle inspection report. Example Driver Unit 1029 Trip Date: 11/05/2016 Carrier was not requiring drivers to complete DVIRS **Drivers/Vehicles** 8 Primary: 396.17(a) In Violation Checked Discovered Checked STATE 2 4 2 4 Description Using a commercial motor vehicle not periodically inspected. Example Unit 60 Trip Date: 6/22/2016 Carrier was unable to provide annual inspections for Unit 64 or Unit 60 Drivers/Vehicles 9 Primary: 398.19(b) In Violation Checked Discovered Checked STATE 1 1 Description Falling to maintain evidence of inspector's qualifications. Example Inspector Inspection Date: 10/02/2016 Unit 1029 and Unit T1052 Trip Date: 10/05/2018



CVT (CHRIS VARELA dba) U.S. DOT #: 2313142						
		Part E	3 Violations			
Safety Fitness Rating Information: Total Miles Operated 70,000 Recordable Accidents 0 OOS Vehicle (CR): 0 Number of Vehicle Inspected (CR): 0 OOS Vehicle (MCMIS): 1 Number of Vehicles Inspected (MCMIS): 3						
Your proposed safety rating is :						
This Review is not Rated.						

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Part B Requirements and/or Recommendations

- 1. Cease all for-hire interstate transportation of regulated commodities until evidence of public liability is filed with the Federal Motor Carrier Safety Administration.
- No employer shall allow a driver, who the employer intends to hire or use, to perform safety-sensitive functions
 unless the employer has received a controlled substances test result from the MRO or C/TPA indicating a verified
 negative test result for that driver.
- 3. CONTROLLED SUBSTANCES AND ALCOHOL BASIC PROCESS BREAKDOWN: Training and Communication

DESCRIPTION OF PROCESS BREAKDOWN: This carrier has an Agent to keep their files. The carrier needs to communicate their intentions prior to allowing someone to operate their commercial vehicles. This carrier need to stay in regular contact with their Agent to avoid violations.

BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Communication and Training.

 Convey expectations to all applicable staff for adhering to controlled substance and alcohol regulations and to company policies and procedures, and for executing responsibilities by providing new-hire and refresher training. Establish communication channels such as newsletters and/or meetings focused on resolving conflicts: for example, for drivers, between testing requirements and lifestyle decisions with regard to controlled substance and alcohol abuse or misuse.

• Encourage disclosure of personal problems with controlled substances and alcohol within a safe environment by having an open-door policy with management or using an Employee Assistance Program (EAP). An EAP enables drivers to alert management of concerns about other personnel and to seek help for their own substance abuse and/or alcohol problems.

• After selection of drivers for random testing, the program coordinator should send confidential correspondence to whoever is informing the selected drivers, noting the selection date, selected names, proper notification procedure, testing location, and when test results need to be completed. Drivers should be reminded that refusal to take the test will be equivalent to a positive result.

 Ensure that managers and supervisors regularly communicate and demonstrate their ongoing commitment to abiding by regulations and company policies regarding controlled-substance and alcohol use.

Communicate the carrier's Controlled Substances and Alcohol BASIC percentile to all staff, and explain to them
 Individually what they can do to help improve compliance.

 Provide new-hire and refresher training, to all drivers, managers, other designated personnel, and the designated employer representative (DER), on controlled-substance and alcohol regulations and related company policies and procedures, including those pertaining to prohibited behavior; testing protocols and monitoring, for example, on grounds of "reasonable suspicion"; the consequences of a positive test result; referral to a Substance Abuse Professional (SAP); and confidentiality requirements in relation to recordkeeping.

Ensure that personnel in safety-sensitive positions receive required training on the importance of responsible
lifestyle behaviors and personal choices regarding controlled-substance and alcohol use.

Train all staff who are required to monitor and track controlled-substance and alcohol compliance on the
appropriate company policies, including those related to discipline and incentives.

 Ensure that drivers are trained on driver Out-of-Service (OOS) rules, their responsibility in adhering to them, and the carrier's procedures for reporting OOS violations and communicating appropriately with other personnel.

 Reinforce training about controlled-substance and alcohol policies, procedures, and responsibilities to drivers, controlled-substance and alcohol-testing personnel, and other employees, using job aids, post-training testing, and/or refresher training. Encourage informal feedback among all involved with the testing so that they can help each other to improve.

Provide hiring officials with guidance on how best to attract, screen, and qualify applicants who are most likely
to adhere to controlled-substance and alcohol-use regulations and related company policies and procedures.

Seek Out Resources:

You are encouraged to review your company's record at the following website: http://ai.fmcsa.dot.gov/SMS.
 You will need to use your PIN Number that has been provided by the FMCSA.





- Contact industry associations to get resources and ideas on safety improvement practices from other carriers in the industry.
- 4. Ensure that all drivers are fully and properly qualified before operating in interstate/ intrastate commerce. Maintain a complete driver qualification file for each driver, documenting the qualification process. Included in the driver qualification file is application for employment, previous employer inquiries, copy of the medical examination certificate, road test and certification, certificate of violations, and annual review.
- 5. DRIVER FITNESS BASIC PROCESS BREAKDOWN: Training and Communication

DESCRIPTION OF PROCESS BREAKDOWN: This carrier needs training on what a driver is and on What is required for a driver qualification file.

BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Communication and Training.

Convey expectations to all applicable staff for adhering to driver-fitness regulations and company policies and
procedures, and for executing responsibilities by providing new-hire and refresher training, and establish
communication channels such as newsletters and/or meetings focused on conflicts between driver requirements
and current gualifications.

 Ensure that all driver-qualification data, including Motor Vehicle Record (MVR) results, inspections, changes in credentials, and driver-reported violations, are properly communicated to managers, supervisors, and dispatchers to enable them to make appropriate assessments about each driver's filness.

• Ensure that managers and supervisors regularly communicate and demonstrate their commitment to using only fit and gualified drivers.

Communicate the carrier's Driver Fitness percentile to all staff, and explain to them individually what they can
do to help improve the percentile.

• Ensure that hiring officials and employees who are responsible for safety have current knowledge, training, and experience regarding driver fitness regulations (both interstate and intrastate where applicable) and interpretations. Train these individuals on successful compliance practices of other companies.

Train dispatchers and drivers to understand that drivers cannot be assigned a run if illness impairs their ability
and/or alertness.

 Ensure that drivers are trained in driver Out-of-Service (OOS) rules, their responsibility in adhering to them, and the carrier's procedures for reporting OOS violations and communicating appropriately with other personnel.

 Provide hiring officials with guidance on how best to attract, screen, and qualify applicants who are most likely to adhere to driver fitness regulations and company policies and procedures.

Train all staff who are required to monitor and track driver fitness compliance on the appropriate company
policies, including those related to discipline and incentives.

• Reinforce training about driver-fitness policies, procedures, and responsibilities to drivers, dispatchers, and other employees, using job aids, post-training testing, and/or refresher training. Encourage informal feedback among them so that they can help each other to improve.

Seek Oul Resources:

• You are encouraged to review your company's record at the following website: http://ai.fmcsa.dot.gov/SMS. You will need to use your PIN Number that has been provided by the FMCSA.

 Contact industry associations to get resources and ideas on safety improvement practices from other carriers in the industry.

6. On-duty time means all time from the time a driver begins to work or is required to be in readiness to work until the time the driver is relieved from work and all responsibility for performing work. On-duty time shall include: All time at a plant, terminal, facility, or other property of a motor carrier or shipper, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the motor carrier and all time inspecting, servicing, or conditioning any commercial motor vehicle at any time;

7. Require all drivers to prepare complete and accurate records of duty status for each day, and to submit them within 13 days. Maintain all duty status records on file, with all supporting documents, for at least 6 months.

8. HOS COMPLIANCE BASIC PROCESS BREAKDOWN: Roles and Responsibilities

DESCRIPTION OF PROCESS BREAKDOWN: This carrier needs to designate someone with the company to ensure that the carrier obtains and retains the records of duty status for all drivers for a period of 30 days. And obtains the prior seven days and the current day for drivers who only drive on an ocassional basis.

BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Roles and Responsibilities.

• Define and document roles and responsibilities of managers and supervisors for monitoring compliance with Hours-of-Service (HOS) policies.

 Ensure that managers are responsible for reviewing Records of Duly Status (RODS) for accuracy and for disciplining those who falsify their logs.

Assign responsibility for making sure that all Records of Duty Status (RODS) are collected and stored for six
months.

Prior to accepting shipments, ensure that dispatchers are responsible for mapping out routes, asking drivers
how many hours they have driven recently, and verifying that the route can be completed without breaking
Hours-of-Service (HOS) regulations.

 Ensure that drivers are responsible for informing the carrier when they are sick, keeping accurate Records of Duty Status (RODS), and planning their route so that it can be completed efficiently within Hours-of-Service (HOS) rules.

 Define and document roles and responsibilities of drivers and dispatchers as they pertain to Hours-of-Service (HOS) policies and procedures.

HAZMAT Carrier Only:

 Ensure that managers and dispatchers ascertain that drivers who may already be stressed for time due to non-driving HAZMAT responsibilities are not overburdened.

Passenger Carrier Only:

Define and document responsibilities for verifying that Hours of Service (HOS) and available hours for separate
operations within-company are accounted for, including part-time, intermittent, and relief drivers, and for "extended
day".

 Designate a manager to collect and evaluate all faligue-related customer complaints and their safety implications.

Seek Out Resources:

You are encouraged to review your company's record at the following website: http://al.fmcsa.dot.gov/SMS.
 You will need to use your PIN Number that has been provided by the FMCSA.

 Contact industry associations to get resources and ideas on safety improvement practices from other carriers in the industry.

- Establish a systematic maintenance records program for all vehicles. Maintain a complete file for each subject vehicle, recording all repair, maintenance and inspection operations performed. Maintainenance files must identify the vehicle by make, serial number, year and tire size.
- Require all drivers operating in intrastate commerce to prepare a written inspection report for each day a vehicle is
 operated. Ensure that each report is signed by the driver, certified, and reviewed if defects are reported.
- 11. Keep all driver vehicle inspection reports, signed, certified, and reviewed as required on file for at least 90 days.

- 12. Maintain annual inspections in accordance with 396.17 on each vehicle. A motor carrier shall not use a commercial motor vehicle unless each component has passed an inspection at least once during the preceding 12 months. The inspection must identify the vehicle, the date of inspection, and the name and address of the motor carrier or entity where the report is maintained
- Evidence of the individual's qualifications to perform annual inspections shall be retained by the motor carrier for the period during which that individual is performing annual motor vehicle inspections for the motor carrier, and for one year thereafter.
- 14. VEHICLE MAINTENANCE BASIC INSPECTION-REPAIR-MAINTENANCE PROCESS BREAKDOWN⁻ Monitoring and Tracking

DESCRIPTION OF PROCESS BREAKDOWN: This carrier either needs to provide their information to their Agent or they need to designate someone within the company to monitor and track all the annual inspections, the driver vehicle inspection reports, and the maintenance records for all of the vehicles.

BASIC SPECIFIC RECOMMENDED REMEDIES

Implement Safety Improvement Practices: The following are recommended practices related to Monitoring and Tracking Processes.

Check all inspections and relevant records, such as Driver Vehicle Inspection Records (DVIRs), pre-trip and annual inspections, and maintenance and repair records, to ensure that company inspection, repairing, and maintenance policies and procedures are adhered to and properly documented.

• Ensure that Driver Vehicle Inspection Records (DVIRs) are effectively coordinated with maintenance and operations, result in timely corrective measures, and are verified during pre-trip inspections as applicable.

 Require mechanics to note whether parts came from inventory or were ordered, to ensure accuracy of maintenance records.

 Monitor and track roadside inspection results to ensure that vehicle defects are repaired and documented promptly and to prevent Out-of-Service (OOS) vehicles from operating prior to being repaired.

 Monitor manufacturer recalls through http://www.nhtsa.dot.gov and consult with manufacturer service representatives to keep current with service bulletins for proactive maintenance.

• Implement a system for keeping accurate records of employee inspection, repair, and maintenance training needs, including updates on a carrier's fleet or equipment and completed training, via software, a checklist in the driver's file, and/or another appropriate method,

 Regularly evaluate the company's vehicle-maintenance-related inspection results via the Federal Motor Carrier Administration's (FMCSA) website at http://ai.fmcsa.dot.gov/SMS. Assess violations for process breakdowns and how to remedy them.

 Maintain inspection, repair, maintenance, vehicle identification, and communication records to help evaluate the performance of all staff (drivers, dispatchers, mechanics, and managers) involved in fleet maintenance and the effectiveness of compliance with vehicle maintenance policies, procedures, and regulations.

 Evaluate personnel who are monitoring vehicle maintenance performance by making sure they are using Driver Vehicle Inspection Records (DVIRS), roadside inspections, and other data; applying performance standards fairly, consistently, and equitably; and documenting evaluations.

• When monitoring and tracking vehicle maintenance issues, always assess whether an issue is individual or represents a systemic breakdown in one of the Safety Management Processes (Policies and Procedures, Roles and Responsibilities, etc.).

Seek Out Resources:

 You are encouraged to review your company's record at the following website: http://ai.fmcsa.dot.gov/SMS_ You will need to use your PIN Number that has been provided by the FMCSA.

Contact industry associations to get resources and ideas on safely improvement practices from other carriers in
the industry.

15. For all Investigations:

· Understand Why Compliance Saves Time and Money: Compliance with FMCSRs will not only save lives, but also

saves your business time and money. Tracking how much your business spends on non-compliance activities can help you understand the many benefits of compliance to your business and why safety is good business.

Document and Follow Through on Action Plans: Document and follow through on action plans to ensure the actions you are taking are creating improvement in safety management and compliance.

• NOTICE: A pattern and/or repeated violations of the same or related acute or critical regulations (violations of the same Part in Title 49, Code of Federat Regulations) will cause the maximum penalties allowed by law to be assessed under Section 222 of the Motor Carrier Safety Improvement Act of 1999 (MCSIA). A pattern of violations means two or more violations of acute and/or critical regulations in three or more Parts of Title 49, Code of Federal Regulations discovered during any eligible investigation. Repeated violations means violation(s) of an acute regulation of the same Part of Title 49, Code of Federal Regulations discovered in an investigation after one or more closed enforcement actions within a six year period and/or violation(s) of a critical regulation in the same Part of Title 49, Code of Federal Regulations discovered in an investigation after two or more closed enforcement actions within a six year period and/or violation after two or more closed enforcement actions within a six year period.

NOTICE: 49 CFR Part 391.23 requires prospective employers to, at a minimum, investigate a driver's
employment information, crash record, and alcohol and controlled substances history from all employers the driver
worked for within the previous 3 years.

The Pre-Employment Screening Program (PSP) is a screening tool that assists motor carriers in investigating crash history and roadside safety performance of prospective drivers. The PSP allows motor carriers to purchase 5 years of crash data and 3 years of roadside inspection data from the Federal Motor Carrier Safety Administration's (FMCSA) Motor Carrier Management Information System (MCMIS). Records are available 24 hours a day via Web request. Motor carriers should visit the following website for more information: http://www.psp.fmcsa.dot.gov/Pages/default.aspx

• All motor carriers and truck drivers are needed to fight against terrorism and hijacking. You could be a target. Protect yourself, your trucks, your cargo, and your facilities.

- 16. This review will result in a Safety Rating.
- This report contains citations of regulations that are deemed serious in nature and could result in penalties against your company and/or your drivers.
- 18. The KCC requires that you prepare a corrective action letter, addressing the measures taken to correct the violations identified within this report. Submit this letter within 30 days outlining the carrier's updated changes to their policies and precedures regarding all listed violations. Explain in detail how, as a carrier representative, you will rectify these deficiencies and prevent their reoccurrence going forward. Include any supporting documentation and evidence as indicated in the recommendations above. (example: vehicle inspections performed, proof of drug and alcohol testing in place, etc.) necessary to prove that corrective action has been taken. Mail the letter along with copies of your supporting evidence to:

Kansas Corporation Commission Attn: Gary Davenport 1500 SW Arrowhead Rd Topeka, KS 66604-4027

19. I, _______acknowledge that these requirements and/or recommendations have been discussed with me and my questions have been answered. Tunderstand that failure to satisfactorily remedy the above-listed requirements, and/or failure to comply with Kansas Motor Carrier Safety Statutes and Regulations could result in the suspension of Chris Varela d/b/a CVT operating authority and/or the

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impoundment of Chris Varela d/b/a CVT vehicles.

ATTACHMENT "B"

DRIVER'S TIME RECORD

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Driver's Name (punt, Chris Varela	_Employee No Month <u>II</u> Year <u>2016</u>
DRIVERS MAY PREPARE THUS REPORT INSTEAD OF "DRIVERS DAU Y LOG" IF THE FOLLOWING APPLIES	IN FERMITTENT DRIVERS
 Operates within 100 array (products of head-parters) Returns to headquarters and to released from work within 12 consecutive hours. At least 8 by prooff duty for passe per carriers and "to hours off duty for property carriers. 	Shall complete this form for 7 days preceding any day driving is performed. This includes the preceding month.

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To be prepared monthly by each DO1 certified driver unless time record is exclusively kept on Driver's Daily Log Indicate "days off." Check box if no driving is performed during this month and the first 7 days of the following month. Multiplies report to your Division Manager of Administration.

ATTACHMENT "C"

DRIVER/VEHICLE EXAMINATION REPORT

1 TT PTRB 1995 KS 52 382005 50000 2 ST EADU 2004 KS NONE 52 33874 80000 BRAKE ADJUSTMENTS No brake measurements required for level II or level III VIOLATIONS Section Type Unit OOS Citation # VenfyGrash Violations Discovered 392.2MI F D N N Miscellaneous Traffic Law Violation: front visor painted white, driver to 6.3/4 inches to center of windshield KSA 8-1749a 392.7A F D N N Driver failing to conduct pre-trip inspection: driver failed to conduct out, the violation, and no paperwork for this equipment) 393.81 F 1 N N Noticischarged/unsecured fire extinguisher, fire extinguisher is just the driver side under sleeper not secured in 393.95A F 1 N N No / insufficient warning devices no warking devices can be located in driver side front turn signal inoperable 393.95B F 1 N N No copy of certificate of registration no paperwork present in this 1 393.75C F 2 N N N Tre-other thead depth less than 2/32 of inch 5 axle driver inside) ued # QOS Sticker er side measures 11 inches
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	quirements for vehicles in cab of truck as required in
HazMat: No HM transported Placard; Ca	argo Tank:
Special Checks: No data for special checks	an an ang an ang anal ang an ang ang ang ang ang ang ang ang
State Information: CDL Verified: Y: No Connectivity: N; Officer recommend Civil Assess: N	
DRIVER: This form is to be sent to the carrier identified on this report within 24 hours of receipt MOTOR CARRIER CERTIFICATION: All defects identified on this report must be corrected or acknowledged PRIOR TO Re- certified by a responsible carrier official who must sign below. RETURN THIS FORM WITHIN 15 DAYS to the Motor Carrier I Highway Patrol at the address listed at the top of this form. If no violations were discovered, you are not required to sign and NOTE: Challenges to violations may be submitted through the Federal Motor Carrier Safety Administration (FMCSA)'s Data 0	Division of the Kansas return a copy
https://dataqs.fmcsa.dot.gov Signature Of Motor Carrier X: Title Date	
Report Prepared By: Badge #: Copy Received By:	

H. Bradley, 0 Х



C 0379 GERARDO IRIGOYEN 02313142 KS KSHP03791389 X Mark J Macayan

ATTACHMENT "D"

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	MOT(700 S Tope	DR C/ W Ja ka, K	ckson, Si S 66603	SAFETY AS			1	Report Number: Inspection Date: Start: 9 02 AN 0 Inspection Level HM Inspection T	08/00/2/01 * End: *0 b 6 - 2/3 k-A		• <r< th=""></r<>
GARDEN USDOT: 2 MC/MX#:	CIT r 3131	×8 42	PI	ione#;			Driver: E License Date of CoDrive License	Birth:			ate: KS
State#: Location: Highway: County: C	tattar USC:	.ECi 63 a 1	.4 KS	(AP).		Milep Origin Destir	Date of ost: n: GAHCE			adıng: 1440	5 -
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ATTACHMENT "E"

DRIVER/VEHICLE EXAMINATION REPORT

* :

() 700 SW Jackson, Topeka, KS 6660	R SAFETY ASSISTANCE Ste 704	Report Number: Inspection Date: Start: 1215 PM (Inspection Leve HM Inspection T	: 06/22/2016 CT End: 1: I: II - Walk-A	2.45 PM CT	tion
CHRIS VARELA	1977 - A 20	Driver: VARELA JAME License#: Date of Birth:	*	St	ate: KS
GARDEN CITY_KS. 67846- USDOT: 2313142 MC/MX#: 966161 State#: Location: 50 Highway: 50	Phone#: Fax#: Mile;	Date of Birth: License#: Date of Birth: post: 117 Shipper: HUE n: GARDEN CITY,KS	ER SAND Bill of L	St ading: 14358	ate:
County: FORD		ination: BELFONT KS	Cargo:		
VEHICLE IDENTIFICATION Unit Type Make Year State 1 TT PTRB 1998 KS 2 ST FRUE 1992 KS	Piate Equipment ID 04 27	VIN <u>GV/WR</u> 470013 4600 027701 99999	CVSA#	issued #	COS Sticker
BRAKE ADJUSTMENTS	o brake measurements rad	auired for level () or level ()			
VIOLATIONS Section Type Unit OOS (393.9TS F 2 Y 393.25F F 2 N 393.9 F 2 N 393.9 F 2 N 393.95A F 1 H	N N Stoplan N Di Inoperat	ive turn signal: RIGHT AND LEF' provisions LEF' SRAKE ale Required Lunior LEFT AND MID harged/unsequred fire endinguisher	CLE ID LIGHT	3	I BOX AND NOT
HazMat: No HM transported		Placard		Cargo Ta	nk:
Special Checks: No clata f	ir speciel checks				We show the test state of test
State Information: CDL Ventied Y. No Connect	tivity. N. Officer recomme	nd Ovil Assess N			
 SERVICE "No person and/or cam 	er shall permit proformation to he	29 K.C.C. Reg \$2:4-3 Thereby de removal of the TOUT OF SERVICE envice condition may result in the as	stickers of the	operation of the	motor vehicle
• NOTE TO MECHANIC. The unde	rsigned certifies that all mechani	cal defects listed on this report HAV	E BEEN COR	RECTED at the t	me of signature
Signature Of Repairer X	ne he ze an an ana ana ana ana ana ang ang ang a	Facility			
centified by a responsible carner of	OIL All defects identified on this r likitations must sign below. RET	at within 24 hours of record report must be corrected or acknowl UR11 THIS FORM WATHIN 15 DAY1 records very at spowered, you are no	G to the Mater C	Cerr er Divis on d	the Kansas
NOTE Challenges to violations m https://datags.fmcsei.dot.gov Signature Of Motor Carrier X		eral Motor Camer Sately Administra Title Di		s Date & Chaden;	je protess.al
Report Prepared By. J. Proberts	Badge#7 0442 (2) (2) (2) (1) (1)	Cory Received By HAIME VARELA		2 KS KSHPC	

ATTACHMENT "F"

DRIVER'S TIME RECORD

Drive	r's Name (post	Chris Val	rela	Fanta	ee No Month 11 Year 2016
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To be prepared monthly by each DOT certified driver unless time record is exclusively kept on Driver's Daily Log Indicate "days of?" Check box if no driving is performed during this month and the first 7 days of the tollowing month. Mail this report to your Division Manager of Administration

ATTACHMENT "G"

	۱.			DRIN	/ER/VI	EHICLE EXAMINATION REPORT	inSPECT 1.0.91
	MOTOR 700 SW Topeka	CARRI Jackso KS 660	ay Patrol ER SAFE on, Ste 704 803 86-7189 Fa	, ,		Start: 10:25 AM C Inspection Level 2858 HM Inspection T	06/09/2016 CT End: 11:15 AM CT : I - Full Inspection ype: None
GARDEI USDOT: MC/MX# State#: Location Highway	VARELA N CITY, K 2313142 965151 n: FINNE y: US 83 FINNEY		Phone# Fax#:			Driver: VARELA, JAIME \ License#: Date of Birth: CoDriver: License#: Date of Birth: Milepost: 69 Shipper: N/A Origin: MINNEOLA,KS Destination: GARDEN CITY,KS	State: KS State: Bill of Lading: N/A Cargo: EMPTY
Unit Ivp	E IDENTI <u>e Make Y</u> PTRB 19 FRUE 19	ear Stat	e <u>Plate</u>		oment l 64 Tô0	D <u>VIN</u> <u>GVWR</u> 470013 48000 27701 0	CVSA # Issued # OOS Sticker 115590
BRAKE Axle # Right Left Chambe	ADJUSTI 1 1 1/4 1 1/4 r C-20	VIENTS 2 3 1 C-30	3 1 1/2 *2 *INOP *2		5 1 1/2 1 1/2 C-30		
393.47E 393.53B 393.48A 396.3A1B 393.25F 393.47E 393.47E	F 1 F 1 F 1 F 1 F 2 F 2 F 2	N N N	- · -	N N N N	N CI N CI N L PJ I BI TC N SI N CI	eranve/defective brakes: AXLE 3 DRIME	AXLE 2 PASSENGER SIDE tomatic airbrake adjustment system that fails th F DE OIL SOAKED DRUM AND BRAKE Side - Automatic Sleck Adjuster Not Connecting AXLE 4 DRIVER SIDE
			ted			Placard:	Cargo Tank:
State In CDL Ver Pursuant t SERVICE until ALL c	formation rified Y, N o the author "No person out of service	1: Io Conn ty contain and/or ca defects I	ned in Title 49	Office CFR; mut and rrectpd.	er recol K.S.A. 6	are the removal of the OUT OF SERVICE	lare the above marked unit(s) as "OUT OF stickers or the operation of the motor vehicle essment of a Civil Penatty being issued against
equipped	on this vehic mply re-adju tion brake s system.	e. A qualisting a se ystem. By	ified service t elf-adjusting b y certifying thi	echnicia rake ad s inspec	in needs justor, or tion rep	s to elermine why the defective brake has r replacing it, does not guarantee that the p on you have indicated that this vehicle now	ion 393 53 requires that a brake system be excessive stroke and make the appropriate problem is corrected. The problem may exist in y has a property functioning self-adjusting brake
the founda adjustment		•	ndersigned of	pintos II	nat all mi	echanical defects listed on this report HAV	E BEEN CORRECTED at the time of signature.
the founda adjustment • NOTE T	re Of Repi					1	

CERTIFICATE OF SERVICE

17-TRAM-335-PEN

I, the undersigned, certify that the true copy of the attached Order has been served to the following parties by means of

first class mail/hand delivered on _____ FEB_0 2_2017 ____.

CHRIS VARELA, OWNER/OPERATOR CHRIS VARELA D/B/A CVT 3618 WESTPORT AVE GARDEN CITY, KS 67846-7916 AHSAN LATIF, LITIGATION COUNSEL KANSAS CORPORATION COMMISSION 1500 SW ARROWHEAD RD TOPEKA, KS 66604-4027 Fax: 785-271-3354 a.latif@kcc.ks.gov

/S/ DeeAnn Shupe DeeAnn Shupe

> Order Mailed Date FEB 0 3 2017